

Durleigh Parish Council

Summary Receipts / Payments for the year ending 31st March 2022

2020-21	Receipts	2021-22	Notes
6,520.00	Precept	7,995.00	1
-	Bank Interest	-	
-	Grants & Donations	2,175.00	2
	VAT Refund	64.05	
75.00	Other Receipts	-	
6,595.00	Total Income	10,234.05	
2020-21	Payments	2021-22	
4,812.40	Salary & Expenses	5,111.17	3
299.60	General Administration & running costs inc. office expense & supplies, travel, hire of hall	490.02	4
-	Election Expenses	-	
307.41	Insurance	309.02	
153.03	SALC Membership	152.40	
30.00	Training	205.00	5
100.00	Audit	100.00	
493.00	Professional Fees	447.00	
150.00	Grants & Donations	682.20	6
312.76	Asset Maintenance	439.14	7
744.86	Miscellaneous inc. expenditure of grants received, Data Protection fee and online subscriptions	862.96	next year this will be split out further as we will have new budget code for online subscriptions.
63.74	VAT (to be reclaimed at year end)	246.76	Claim submitted 30/3/22
7,403.06	Total Payments	9,045.67	

For further explanation of the figures detailed above, please see the attached 'Supporting Statement'

Bank Reconciliation at Year End

Balance brought forward 1 April 2021	10,284.64
Add 'Total Receipts'	10,234.05
Total Income	20,518.69
Less 'Total Payments'	9,045.67
Balance to Carry Forward 31 March 2022	11,473.02

These accumulative funds are represented by:

Treasurers Account	
Balance per Bank Statement as at 31 March 2022	11,473.02
Less unrepresented payments	-
Less uncleared lodgements	-
Balance to Carry Forward 31 March 2022	11,473.02

Balance per 'Cash Book' as at 31 March 2022 **11,473.02**

Other deposits/investments NIL

We certify that the above statement represents fairly and accurately the financial position of the Council and reflects all of its receipts and payments for the year ended 31 March 2022.

Signe [REDACTED]
Chairman Responsible Financial Officer

Date: 19/5/22

Approved at the Annual Parish Meeting, Date: 19/5/22

Minute Ref: 9-19/5/22

Durleigh Parish Council

Supporting Statement

2021/22

Balances / Reserves:

The balance carried forward includes:

- Recommended reserve (NALC) for contingency
- Money towards future capital projects as detailed in the 2021-22 budget.

Areas to note (larger differences between years);

- Increase in precept to reflect actual costs, as agreed January 2021
Grants received from the 'Opening Up Safely and Reconnecting Communities' fund
- Communities' fund
- Staff costs increase includes national pay award and increment pay award.
Return to face-to-face meetings after previous year of lockdowns, includes
- room hire and travel expenses
Increased training for Councillors to bring them up to date with current
- standards
- Introduction (April 21) of help towards double interment fees
Invoices up to end of March received early and paid (usually paid April).
- Also costs related to Land Registry exercise

Assets:	See attached Asset Register for details of v	£4,321.00
Borrowings:	The Council has ZERO borrowings.	
Debts Outstanding:	None	
Leases:	The Council has ZERO leases or property.	
Risk Register:	Attached	

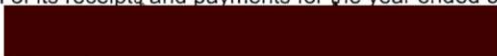
Explanation of Variances in Accounts 2021-2022 (AGAR)

Details	2020-21	2021-2022	Difference	Explanation
1. Precept	6,520.00	7,995.00	1,475.00	Over £250 - yes
2. Other Income	75.00	2,239.00	2,164.00	Over £250 - yes
3. Staff Costs	4,812.00	5,111.00	299.00	Over £250 - yes
4. Other Costs	2,654.00	3,935.00	1,281.00	Over £250 - yes
5. Loan Costs	-	-		

Details	Explanation
1. Precept	Increase in Precept as agreed Jan 2021
2. Other Income	Grants received from the 'Opening Up Safely and Reconnecting Communities' fund
3. Staff Costs	Includes national pay award and increment pay award
4. Other Costs	Includes purchase of projector & accessories, funded from the 'Opening Up Safely Grant'

We certify that the above statement represents fairly and accurately the financial position of the Council and reflects all of its receipts and payments for the year ended 31 March 2022.

Signed:


Chairman

Date: 19/5/22

Responsible Financial Officer

Approved at the Annual Parish Meeting, Date:

19/5/22

Minute Ref:

9-19/5/22



Year End Finance Report 2021-22

Durleigh Parish council
Budget Report

Budget 2021/22

11-May-22

Actual Year End 2019/20	Description	Actuals Year End 2020/21	Proposals for 2021/22 budget	Cost Centre	Actual YTD (ex. VAT)	Variance to Budget
Receipts						
£5,665.00	Precept	£6,520.00	£7,995.00	A1	£7,995.00	£-
£0.00	Bank Interest	£-	£0.00	A2	£0.00	£-
£550.40	Miscellaneous Income/Reclaims	£75.00	£0.00	A3	£0.00	£-
£0.00	Grants	£-	£0.00	A4	£2,175.00	£(2,175.00)
£0.00	Section 106 & CIL	£-	£0.00	A5	£0.00	£-
	VAT Refunds Received			A7	£64.05	£(64.05)
£6,215.40	TOTAL RECEIPTS	£6,595.00	£7,995.00		£10,234.05	£(2,239.05)
Expenditure						
£3,556.80	Clerks Salary - Basic	£3,650.56	£4,530.00	B1	£4,354.84	£175.16
£0.00	Clerks Salary - Estimated Overtime	£1,103.51	£0.00	B2	£756.33	£(756.33)
£158.20	Tax owed - previous Clerk's salary and gratuity	£58.33	£0.00	B6	£0.00	£-
£690.80	Tax refund (new clerk)		£0.00			
£0.00	Clerks Expenses (mileage)	£14.13	£203.00	B3	£54.98	£148.02
£216.66	Broadband/Office Expenses - work from home al	£246.67	£312.00	B4	£312.00	£-
£492.99	Honoraria	£-	£0.00	B5	£0.00	£-
£75.00	Training	£30.00	£540.00	C1	£205.00	£335.00
£285.00	Website Maintenance & Development	£385.00	£300.00	D1	£285.00	£15.00
£126.39	Office Supplies - Consumables (paper/ink) & Pos	£3.80	£50.00	D2	£53.04	£(3.04)
£35.00	Auditors	£100.00	£125.00	D3	£100.00	£25.00
£147.80	SALC Subscription	£153.03	£155.00	C2	£152.40	£2.60
£245.00	Hire of Hall	£35.00	£210.00	D4	£70.00	£140.00
£305.85	Insurance	£307.41	£325.00	D5	£309.02	£15.98
£258.00	Consultancy Fees / PAYE	£108.00	£200.00	D6	£162.00	£38.00
£200.00	Election Costs	£-	£200.00	C3	£0.00	£200.00
£0.00	Other LA Services - improvement of signs/grass c	£-	£750.00	C4	£45.00	£705.00
£345.42	Asset Maintenance	£312.76	£345.00	D7	£394.14	£(49.14)
£150.00	Grants	£150.00	£1,000.00	E1	£682.20	£317.80
£0.00	Capital Projects	£-	£0.00	E2	£0.00	£-
£611.00	Miscellaneous	£744.86	£500.00	E3	£862.96	£(362.96)
£0.00	VAT (to be Reclaimed at year end)	£63.74	£0.00	A6	£246.76	£(246.76)
£7,899.91	GROSS BUDGET REQUIREMENTS	£7,467.00	£9,745.00		£9,045.67	£699.33
£(1,684.51)	Surplus/Deficit	£(872.00)	-£1,750.00		£1,188	
	Transfer from unallocated funds to off set deficit	£872.00	£1,750.00			
Movement on Reserves						
£12,840.85	Bank balance b/f	£11,156.44	£10,284.64		£10,285	
£11,156.34	Bank balance c/f	£10,284.64	£8,534.64		£11,473.02	
Restricted funds						
£-	Clerk's Gratuity Fund	£-	£0.00		£0	
£1,417.00	General reserve 25% Precept	£1,630.00	£1,998.75		£1,999	
£1,800.00	Election	£1,800.00	£1,800.00		£1,800	
£-	Funding towards Resurfacing of Queensland Lane	£4,000.00	£3,300.00		£4,000	
£-	Funding towards AED	£2,200.00	£2,000.00		£2,200	
£3,217.00		£9,630.00	£9,098.75		£9,999	
£9,623.85	Unallocated funds	£1,526.44	£1,185.89		£286	
£-	Transfer to offset deficit	£781.00	£1,750.00		£0	
£9,623.85	Remaining Unallocated funds	£745.44	-£564.11		£286	

Completed by T Weeks - Clerk & Responsible Financial Officer
Approved by

Date:
Minute Ref:

19/5/22

