



Finance Sub Group Committee Minutes

Jan 2022

Date of Meeting:	20 th January 2022	Time:	19:30
Location of Meeting:	Via Zoom		
Present:	Cllr. N. Smith, Cllr. J. Vassalli, Cllr. R. Leighton, Cllr. M.Mead, Cllr. J. Johnstone		
In Attendance:	Tammy Weeks (Clerk)		
Apologies:			

Ref:	Topic of Discussion
-20/21	Financial Matters
	<p>Budget 2022-23 –</p> <p>The Chair introduced the budget by explaining that the Finance Sub Committee met at the beginning of December to go through the initial draft, discuss and make any amendment.</p> <p>The Chair explained that as per the last few years, we are still running at a deficit budget, which we need to continue to address and eventually be in a position that the precept covers our expenditure. In relation to this the main area to highlight is the increase in the precept up to £9,695 which is a 21% increase on last year. The first draft proposed an increase of 15%, but obviously left a bigger deficit, so it was discussed at the Finance Sub Group meeting in December and we agreed to put it up to 21% as a proposal to full council.</p> <p>The Clerk explained that one area for increase in expenditure is ‘Holiday Pay’. Paid annual leave was not previously given to the Clerk, but was addressed in March/April 2021 to ensure that the parish council are in line with the law. This was after the previous budget was set. In reality, although the Clerk now receives annual leave, as she is the only person doing the work, she needs to still catch up and do it. This means that when leave is taken, overtime is inevitably claimed and this cost needs to be covered.</p> <p>Cllr. Mead asked whether in relation to ‘grants’ if we could carry this pit over rather than give it to a Charity. This was discussed and agreed by all councillors.</p> <p>No other queries were raised.</p> <p>The Chair asked all councillors present to confirm whether they were happy with the proposed increase in precept and all agreed.</p> <p>Draft budget agreed and approved. Proposed by Cllr. M. Mead, seconded by Cllr. A. Leighton. All in agreement.</p> <p>Jubilee Celebrations and Grant Application</p> <p>Cllr Vassalli said that he thought it would be nice to commemorate the Queen Jubilee by installing one or two more benches in the area. He explained that he had driven around to assess possible locations and had discussed them with Cllr. Mead and Scott Mason.</p> <p>Through these discussions it was felt that a good place would be next to our noticeboard which is very close to the bus stop. There would be room here and planning permission would not be needed.</p> <p>Cllr. Mead said that she is certain the bus still stops around there but the bus stop sign seems to have been removed. Action: Clerk to follow up and check this.</p>



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	<p>Pyrland walk would also be a suitable location for a bench.</p> <p>Action: Clerk to research cost of commemorative benches and put in grant claim,. (Look at spreadsheet with costs on done previously). Further work to be done on possible locations and added to March agenda for further discussion.</p> <p>Speed Indicator Device (SID)</p> <p>Cllr Vassalli explained that Wembdon Parish Council have installed 2 or £ SIDS within their parish and it has been giving them very good data to work with. Downloading of data from the SIDS has to be done by the Councillors/Volunteers but is not too arduous.</p> <p>Cllr. Vassalli feels that having one or two SIDS within Durleigh Parish can help with our road safety improvements and also collect vital data to support it. He wanted to know whether, in principle, Councillors would be in Agreement to use some of our reserves to purchase a SID. All Councillors in agreement with this in principle and agreed that it can be explored further.</p> <p>Action: Further exploration of costs, sightings etc to be conducted before March meeting. Cllr. Vassalli will also approach Wessex Water to enquire whether it is something they would be willing to contribute to. At the same time, Cllr. Vassalli will also raise 'hedge cutting on the south side of their land. All in agreement to this approach. To add to March agenda.</p>
-20/21	Items for Next Agenda
1.	<p>SID – cost, sighting etc.</p> <p>Bench sighting</p> <p>Hedge cutting</p>
14-20/21	Date & Venue of Next Meeting
Date / Time:	17 th March 2022
Venue:	Hembry Room, Westfield Church, if possible, under Covid Safe regulations. If not, another virtual meeting will be held.

Meeting Closed at:	
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Minutes Signed by: **Date:**

(Chairman)