

I hereby give notice that the next meeting of Durleigh Parish Council will be held as follows:

Date of Meeting:	9 th September 2021	Time:	7:30 pm
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Location of Meeting:	Hembry Room, Westfield Church Hall
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All Members are **REQUIRED** to attend.

Ref.	Agenda Item
1	Attendance of Members
2	Apologies for Absence
3	Chairman's Comments
4	Public Question Time
	Due to taking precautions to prevent the spread of Covid it is difficult to accommodate open public access to our meetings at the present time. Therefore, we request that any members of the public wishing to attend a meeting contact the Clerk with a minimum of 3 days' notice, so that arrangements can be made. Where possible, alternative solutions will be offered.
5	Declarations of Interest
6	Minutes of Last Meeting
7	Update on Actions from Previous Meeting
7.1	Spaxton Road Safety Improvements – Cllr. Vassalli to update re progress with new signage and hedge cutting, Cllr. Bown & Cllr. Caswell to update re application for Safety Improvement Scheme
7.2	Queenswood Lane fencing – update from Cllr. Slocombe and Cllr. Lilley
7.3	Communication / Social Media page – Cllr. Myers to update on progress with creating social media account/page
7.4	Maintenance of trees, Spaxton Road – update from Cllr. Smith and Cllr. Vassalli
8	Matters Arising (Including Consultation Responses)
8.1	Gambling Policy Consultation (email sent to Councillors on 29/07/21)
8.2	HPC Permit Variation (email sent to Councillors 03/08/21)
8.3	Future Parish Elections (email sent to Councillors 24/8/21)
9	Financial Matters
9.1	Bank Balance
9.2	Accounts update to be tabled by Clerk.
9.3	Accounts/invoices to be approved
9.4	Opening Up Safely and Reconnecting Communities Fund (grant applied for)
9.5	Clerk Salary - performance increment rise due 1 st October
10	Planning Matters
	<i>For Discussion:</i>
23/21/00008	Rexworthy Farm, Spaxton Road, Durleigh - Change of use of Sui Generis agricultural building to B8 storage as part of existing self-storage facility with external alterations.
	<i>For Update:</i>
23/21/00007	8 Spaxton Road, Durleigh - Erection of single storey front (South) extension with a balcony
23/21/00006	12 Pyrland Walk, Durleigh - Erection of single storey side and rear extension on site of existing extension, detached garage, shed, greenhouse and summer house (to be demolished) and extension of existing driveway

23/21/00005/DD	Land To The South Of, Durleigh Hill- : Variations of Condition 11 of Planning Permission 23/18/00011 (Variation of Condition 8 of Planning Permission 23/12/00012 (Variation of condition 8 of Planning Permission 23/12/00005 to read "The development hereby permitted shall be carried out in full accordance with the approved FRA (prepared by SKM Enviro and dated 10 August 2012 Version 2) and the following specific measures: Figure 5-2 Swale Layout Plan; Figure 5-1 Swale Cross Section; and Section 5 Drainage Assessment. The above measures shall be constructed on site before the development is completed) to update the approved Flood Risk Assessment by omitting the requirement for swales.) to increase the Solar Farm's operational period from 25 to 40 years
11	Review of Risk Register
	Updated Risk Register circulated prior to meeting. Councillors to advise/discuss if they feel any additional risks need to be added, or any other changes made.
12	Review of Grant and Donation Policy
	Agreement to approve reviewed/updated policy for continued use
13	Speed Indicator Device (SID)
	Requested on Agenda (at previous meeting) by Cllr. Vassalli
	Upgrading of Queenswood Lane
	Requested to be added to the Agenda by Cllr. Leighton
14	Tree Planting
	Requested to be added to the Agenda by Cllr. Leighton
15	Frontage to Property Spaxton Road
	Concerns raised about wall projecting into road. Item requested to be added to Agenda (at last meeting) by Cllr. Johnstone.
16	Meetings Attended
	Councillor Essentials training – Cllr. Mead, Cllr. Vassalli, Cllr. Meyers
	GDPR Explained training – Cllr. Mead
17	Items for Next Agenda
18	Date & Venue of Next Meeting
Date & Venue:	11 th November 2021 at the Hembry Room, Westfield Church Hall

Agenda Signed by: *Tammy Weeks* (Clerk & Responsible Financial Officer)

Date: 2 Sept 2021