

I hereby give notice that the next meeting of Durleigh Parish Council will be held as follows:

Date of Meeting:	Thurs 8 th July 2021	Time:	7:30pm
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Location of Meeting:	The Hembry Room, Westfield Church, West Street, Bridgwater.
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All Members are **REQUIRED** to attend.

Ref.	Agenda Item
1	Attendance of Members
2	Apologies for Absence
3	Public Question Time Due to Covid restrictions it is difficult to accommodate open public access to our meetings at the present time. Therefore, we request that any members of the public wishing to attend a meeting contact the Clerk with a minimum of 3 days' notice, so that arrangements can be made. Where possible, alternative solutions will be offered.
4	Declarations of Interest
5	Minutes of Last Meeting
6	Matters Arising
6.1	Boundary Review – decision on response (email sent to councillors 9 th June)
6.2	Bridgwater Incinerator Consultation – decision on response (email sent to councillors 9 th June)
6.3	Maintenance of trees, Spaxton Road
7	Chairman's Comments
8	Financial Matters
	Bank Balance
	Accounts update to be tabled by Clerk.
	Accounts/invoices to be approved:- Renewal of Zoom Subscription
	Annual Financial Returns & Internal Audit Report
9	Spaxton Road
9.1	Feedback from Cllr. Bown and Cllr. Caswell re application for Safety Improvement Scheme
9.2	Feedback from Cllr. Vassalli re new signs and improved visibility
10	Roles & Responsibilities
	Review and assign roles for the following areas: <ul style="list-style-type: none"> • Finance • Highways & Infrastructure • Planning • Footpaths • Communication inc. social media • Environmental issues
11	Interment Contributions Procedures
	Formally adopt new procedures
12	Planning Matters
	<i>For Discussion:</i>
	None
	<i>For Update:</i>
23/19/00002:	Land to South of Quantock Road – major development by Persimmon
23/19/00011:	Queenswood Reservoir – housing development

51/19/00003/DD	Land at Cokerhurst Farm south of Wembdon Hill and north of Quantock Road - major development
23/20/00011	Danesborough, Spaxton Road - Erection of a detached ancillary building, on site of existing (to be demolished)
13	Social Media Platforms
13.1	Feedback from Cllr. Mead and Cllr. Myers and decision on next step
13.2	Feedback from Cllr. Vassalli re comments received regarding noticeboard
14	Queenswood Lane
	Feedback from Cllr. Vassalli re illegal fencing
15	Future Projects
	Feedback from Chair on estimated costings for previously identified projects
	Any other ideas for future projects
16	Meetings Attended
16.1	Feedback from Cllr. Smith and Cllr. Leighton on attendance of 'How to be a Successful Chair' training.
16.2	Feedback from Clerk on 'Councillor Essentials' training
17	Items for Next Agenda
18	Date & Venue of Next Meeting
Date & Venue:	Thurs 9 th Sept 2021 at The Hembry Room, Westfield Church

Agenda Signed by: *Tammy Weeks* (Clerk & Responsible Financial Officer)

Date: 29 June 2021