

I hereby give notice that the next meeting of Durleigh Parish Council will be held as follows:

<b>Date of Meeting:</b>	10 <sup>th</sup> September 2020	<b>Time:</b>	7:30 pm
<b>Location of Meeting:</b>	Via Zoom		

All Members are **REQUIRED** to attend.

Agenda Ref:	Agenda Item
<b>1</b>	<b>Attendance of Members</b>
<b>2</b>	<b>Apologies for Absence</b>
<b>3</b>	<b>Public Question Time</b>
	Parishioners are invited, by the Chairman, to ask questions or comment on relevant issues. If members of the public wish to join the meeting, please email the Clerk <a href="mailto:clerk.durleighpc@gmail.com">clerk.durleighpc@gmail.com</a> in advance for joining details.
<b>4</b>	<b>Declarations of Interest</b>
<b>5</b>	<b>Minutes of Last Meeting</b>
<b>6</b>	<b>Matters Arising</b>
<b>7</b>	<b>Chairman's Comments</b>
<b>8</b>	<b>Financial Matters</b>
8.1	Bank Balance – as at 7 <sup>th</sup> Aug 2020 £12,341.25
8.2	Accounts update to be tabled by Clerk – Finance Report, Budget & Bank Rec (circulated to Councillors prior to meeting)
8.3	Accounts/invoices to be approved: <b>None</b> To note payments made from April onwards, paid under new approved delegated authority levels (Financial Regulations March 2020) or included within the 'Schedule of Known Payments 2020/21' approved March 2020.
<b>9</b>	<b>Roles &amp; Responsibilities</b>
	In line with current best practice, identify and assign roles and responsibilities to Councillors. For discussion and approval/adoption.
<b>10</b>	<b>Grant &amp; Donation Policy</b>
	In line with best practice a new Grant & Donation Policy has been drafted, outlining the conditions for requests and the decision-making process. For discussion and approval/adoption.
<b>11</b>	<b>Planning Matters</b>
<b>For Discussion:</b>	
23/20/00008	1 Pyrland Walk – Erect single storey extension, garage & porch. New Vehicular access, move boundary wall
<b>For Update:</b>	
23/19/00002:	Land to South of Quantock Road – major development by Persimmon
23/19/00011:	Queenswood Reservoir – housing development
51/19/00003	Land at Cokerhurst Farm south of Wembdon Hill and north of Quantock Road - major development
23/20/0003 & 0006	23 Luxborough Road – erection of front porch, single storey extension, extend dormer windows and work to trees with TPO.
23/20/00007	Mulberry House, Rhode Lane – change of use of land and erection of shed. Response required by 7 <sup>th</sup> September
<b>12</b>	<b>Defibrillator</b>
	Update by clerk on research / progress to date
<b>13</b>	<b>Items from Previous Agendas for Update</b>
13.1	Highways/traffic – update re Skimmerton Lane
13.2	Footpaths
13.3	Millennium Bench
13.4	Others
<b>14</b>	<b>Meetings Attended</b>
<b>15</b>	<b>Items for Next Agenda</b>
<b>16</b>	<b>Any Other Business</b>

<b>17</b>	<b>Date &amp; Venue of Next Meeting</b>
Date & Venue:	Thursday 12 <sup>th</sup> November 2020 at 7:30 pm. Virtual or venue details to be confirmed.

**Agenda Signed by:** *Tammy Weeks* (Clerk & Responsible Financial Officer)      **Date:** .....