

# Durleigh Parish Council

I HEREBY GIVE NOTICE that the next MEETING of Durleigh Parish Council will be held at VIRTUALLY on Thursday 9<sup>th</sup> July 2020 at 7:30 pm and that all Members are REQUIRED to attend.

There will be an "Open" session prior to the Council Meeting when Parishioners are invited, by the Chairman, to ask questions or comment on relevant issues. If members of the public wish to join the meeting, please email the Clerk [clerk.durleighpc@gmail.com](mailto:clerk.durleighpc@gmail.com) in advance for joining details.

## AGENDA

1. ATTENDANCE OF MEMBERS
2. APOLOGIES FOR ABSENCE
3. PUBLIC QUESTION-TIME
4. DECLARATIONS OF INTEREST
5. MINUTES OF LAST MEETING
6. MATTERS ARISING
7. CHAIRMAN'S COMMENTS
8. FINANCIAL MATTERS:
  - 8.1. Council Balances: Current Account: @ 30/06/2020 £13,057.12
  - 8.2. Accounts update to be tabled by Clerk.
    - 8.2.1. Quarterly Finance Report; Budget, Cashbook & Bank Rec
  - 8.3. Accounts/invoices to be approved:
    - 8.3.1. To note payments made from April onwards, paid under new approved delegated authority levels (Financial Regulations March 2020) or included within the 'Schedule of Known Payments 2020/21' approved March 2020.
    - 8.3.2. Payment to Internal Auditor
9. Annual Accounts & Annual Governance Statement
  - 9.1. Annual Accounts 2019/20 to be Approved
    - 9.1.1. End of Year Budget 2019/20
    - 9.1.2. Summary Accounts 2019/20
    - 9.1.3. Reconciliation 2019/20
  - 9.2. Annual Governance Statement to be approved (and agreement/arrangements to sign)
  - 9.3. Internal Audit to be noted and agree actions
10. Risk Register and Asset Register
  - 10.1. Risk Register for approval and adoption
  - 10.2. Asset Register for approval and adoption
11. PLANNING MATTERS
  - 11.1. *Items for decision: None*
  - 11.2. *Updates:*
    - 11.2.1. **23/19/00002**: Land to South of Quantock Road – major development by Persimmon
    - 11.2.2. **23/19/00011**: Queenswood Reservoir – amendments to plans
    - 11.2.3. **23/20/00001**: Luxborough Road - approved
    - 11.2.4. **23/20/00002**: Holford Road - approved
12. ITEMS FROM LAST AGENDA AND MEETINGS ATTENDED
  - 12.1. Rights of Way/Footpaths
  - 12.2. Highways, traffic matters and planned improvements
  - 12.3. Millennium bench and viewing platform
  - 12.4. Meetings attended
13. ANY OTHER BUSINESS AND ITEMS FOR NEXT AGENDA
14. DATE AND VENUE OF NEXT MEETING:

**Thursday 3rd September 2020 at 7:30 in the Hembry Room, Westfield Church (if possible under COVID safe regulations)**

Tammy Weeks Date: Tuesday 30<sup>th</sup> June 2020

Tammy Weeks – Clerk to Council and Responsible Financial Officer