

Durleigh PARISH COUNCIL

Summary Receipts/Payments for the Year ending 31 March 2020

2018-19		2019-20	Notes
£	RECEIPTS	£	
5712.00	Precept	5665.00	1
00.00	Bank Interest	00.00	
1500.00	Grants and Donations	00.00	
00.00	VAT Refund	00.00	
00.00	Other receipts	690.80	2
7212.00	Total Income	6355.80	
	PAYMENTS		
150.00	General Administration	346.25	
2299.71	Salary and expenses	4909.60	3
00.00	Election expenses	200.00	
00.00	Grants and donations	150.00	
304.34	Insurance	305.85	
146.84	SALC Membership	147.80	
00.00	Training	75.00	
00.00	Audit	35.00	
102.00	Professional Fees	543.00	4
967.66	All other payments	1327.71	
3970.55	TOTAL PAYMENTS	8040.21	

Balance brought forward 1 April 2019	£12,840.85
Add Total Receipts	£6,355.80
	£19,196.65
Less Total Payments	£8,040.21
Balance carried forward 31 March 2020	£11,156.44

These cumulative funds are represented as:	
Lloyds Bank Acc. 01651037 Treasurers Account:	£11,156.44
Add after date banking	NIL
Less unrepresented payments	NIL
Balance carried forward 31 March 2020	£11,156.44

Balance includes a recommended reserve (NALC) for contingency plus earmarked reserves for identified future capital projects and grants (see notes overleaf).

Supporting Statement to Accounts 2019 – 2020

Balances/Reserves: The balance carried forward includes a contingency reserve plus money towards future capital projects which are identified within the 2020-21 Budget.

1. The Precept increased slightly in recognition of Government guidelines and demands upon the electorate by other services.
2. Refund from HMRC to cover the Tax Rebate due to the new Clerk.
3. Salary and expenses more this year due to change in Clerk.
4. Fee for filing PAYE returns and the maintenance & hosting of the website.

Assets: see attached Asset Register for details total value: £3,671.00

Borrowings: The Council has no borrowings.

Debts outstanding: None

Leases: The Council has no leases or property.

Risk Register/Assessment: Attached

Explanation of Variances in Accounts 2019-2020 (AGAR)

DETAILS	2018-19	2019-20	DIFFERENCE	EXPLANATION REQUIRED
1.Precept	£5712.00	£5665.00	-£47.00	No
2.Other income	£1500.00	£690.80	-£809.20	Over £250 - yes
3.Staff costs	£2299.71	£4909.60	£2609.89	Over £250 - yes
4.Other costs	£1670.84	£3130.61	£1459.77	Over £250 - yes
5.Loan costs	00.00	00.00	00.00	No

DETAILS	EXPLANATION
2. Income	One off donation from Wessex Water in 2018-19. Income for 2019-20 is refund from HMRC to cover the Tax Rebate due to the new Clerk
3.Staff costs	Change in Clerk, shadow working, overtime, tax rebate & gratuity
4. Other Costs	New laptop, donation, extra professional fees, election fees, new venue, training & associated travel costs

WE CERTIFY THAT THE ABOVE STATEMENT REPRESENTS FAIRLY THE FINANCIAL POSITION OF THE COUNCIL AND REFLECTS ITS RECEIPTS AND PAYMENTS FOR THE YEAR ENDED 31 MARCH 2020.

Signed: [REDACTED] [REDACTED] Date: 16/7/20
 (Chairman) (Responsible Financial Officer)

Approved at the Annual Parish Meeting Date: 9.7.2020 Minute Ref: 07/20-21

Durleigh PARISH COUNCIL

Receipts and Payments 2019 – 2020 (Bank reconciliation)

(Year ending 31 March 2020)

Balance brought forward 1 st April 2019	£12,840.85
Add total receipts	£6,335.80
Total Income	£19,196.65
Less total net payments	£8,040.21
Less uncleared payments	- £0.00
	= £8,040.21
Balance carried forward 31 st March 2020	£11,156.44

These cumulative funds are represented by:

Lloyds Bank plc Account –

No: 01651037 Treasurers Account:

Balance per bank statements as at 31/3/2020	£11,156.44
Less uncleared payments	NIL
Less uncleared lodgements	NIL

Balance per cash book as at 31/3/2020 **£11,156.44**

Other deposits/investments: NIL

WE CERTIFY THAT THE ABOVE STATEMENT REPRESENTS FAIRLY THE FINANCIAL POSITION OF THE COUNCIL AND REFLECTS ITS RECEIPTS AND PAYMENTS FOR THE YEAR ENDED 31ST MARCH 2020.

SIGNED [redacted] [redacted] Date: 14/7/20
(Chairman) (Clerk and Responsible Financial Officer)

Approved at the Parish Meeting Date: 9/7/2020 Minute Ref: 07/20-21

Durleigh Parish council

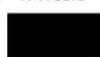
Budget Report printed:

End of Year Budget 2019/20

30-Jun-20

Budget 2018/19	Actual Year	Er Description	Budget 2019/20	Year End Estimate as at end Nov 19	Actuals Year End 2019/20
Receipts					
£5,670	£5,670.00	Precept	£5,670	£5,665.00	£ 5,665.00
£0	£0.00	Bank Interest	£0	£0.00	£ -
£0	£0.00	Miscellaneous Income/Reclaims	£0	£690.80	£ 550.40
£43	£43.00	Grants	£0	£0.00	£ -
£0	£0.00	Section 106 & CIL	£500	£0.00	£ -
£5,713	£5,713.00	TOTAL RECEIPTS	£6,170	£6,355.80	£ 6,215.40
Expenditure					
£1,920	£2,112.90	Clerks Salary - Basic	£2,500	£3,891.68	£ 3,556.80
		Clerks Salary - Estimated Overtime			
£480	£0.00	Tax owed - previous Clerk's salary and gratuity	£0	£298.69	£ 158.20
		Tax refund (new clerk)	£0	£690.80	£ 690.80
£0	£0.00	Clerks Expenses (mileage)	£0	£0.00	£ -
£216	£200.00	Broadband/Office Expenses - work from home	£228	£216.66	£ 216.66
£85	£135.00	Honoraria	£50	£492.99	£ 492.99
£50	£0.00	Training	£100	£75.00	£ 75.00
£300	£285.00	Website Maintenance & Development	£300	£285.00	£ 285.00
£150	£200.00	Office Supplies - Consumables (paper/ink) & Po	£200	£175.00	£ 126.39
£50	£0.00	Auditors	£50	£35.00	£ 35.00
£140	£147.00	SALC Subscription	£150	£147.80	£ 147.80
£0	£0.00	Hire of Hall	£150	£218.00	£ 245.00
£300	£294.00	Insurance	£300	£300.00	£ 305.85
£100	£48.00	Consultancy Fees / PAYE	£100	£200.00	£ 258.00
£0	£0.00	Election Costs	£0	£200.00	£ 200.00
£500	£0.00	Other LA Services - improvement of signs/grass	£1,500	£0.00	£ -
£500	£345.00	Asset Maintenance	£345	£345.32	£ 345.32
£100	£0.00	Grants	£2,000	£0.00	£ 150.00
£4,000	£4,000.00	Capital Projects	£3,000	£0.00	£ -
£0	£0.00	Miscellaneous	£0	£0.00	£ 611.00
£0	£0.00	VAT (to be Reclaimed at year end)	£0	£0.00	£ -
£8,891	£7,766.90	GROSS BUDGET REQUIREMENTS	£10,973	£7,571.94	£ 7,899.81
		Surplus/Deficit	-£4,803	-£1,216.14	£ (1,684.41)
		Transfer from unallocated funds to off set deficit	£4,803	£1,216.14	
		Movement on Reserves			
		Bank balance b/f	£10,208	£12,840.85	£ 12,840.85
		Bank balance c/f	£5,405	£11,624.71	£ 11,156.44
		Restricted funds			
		Clerk's Gratuity Fund	£675	£0.00	£ -
		General reserve 25% Precept	£1,417	£1,417.00	£ 1,417.00
		Election	£2,000	£1,800.00	£ 1,800.00
		Funding towards Resurfacing of Queensland Lane	£0	£0.00	£ -
		Funding towards AED	£0	£0.00	£ -
			£4,092	£3,217.00	£ 3,217.00
		Unallocated funds	£6,116	£9,624	£ 9,623.85
		Transfer to offset deficit	£4,803	£1,216	£ -
		Remaining Unallocated funds	£1,313	£8,408	£ 9,623.85

Prepared by: T. Weeks

Checked by: 

Date: 16/7/20